



### **Q1. What is the Membership Year for admission criteria?**

The Membership Year for admission criteria spans from January to December each year.

### **Q2. What duration of membership payment is required for admission purposes?**

For admissions purposes, a continuous payment covering a minimum period of the previous 3 years' membership is required.

### **Q3. How does the 3-year membership requirement work?**

To meet the 3-year membership requirement, the payment must be made continuously in three consecutive years (e.g. 2021, 2022, 2023). A lump sum payment covering multiple years' memberships will not be considered as covering 3 years membership.

### **Q4. What if I've paid for two out of three years?**

If membership fees have been paid for two out of three years, an opportunity will be provided to pay the third year with no additional Madrasah fee.

### **Q5. What happens if less than two years' fees are paid?**

If less than two years' membership fees are paid, a place may be granted, however this is strictly subject to availability and payment of an additional £150 Madrasah fee and the annual £71 membership fee.

The additional Madrasah fee of £150 will be split equally across three terms in the year, resulting in the additional cost being £50 per term.

The additional Madrasah fee will be payable for three years, after which it will cease **if** the membership is up-to-date.

### **Q6. Will membership from other Masjids be considered for admission purposes?**

Membership from other Masjids will **not** be considered for admission purposes.

### **Q7: What happens if an applicant has relocated from another city or area?**

If an applicant has moved from a different city or area, the duration of the relocation will be taken into account. If it has been more than 12 months since the move, the applicant is expected to have paid membership within the first 12 month of the move and the standard admission criteria will apply. However, if it has been less than 12 months, the applicant will be encouraged to become a new member.

### **Q8: What is the membership criteria for single parents?**

The membership criteria for single parents will be evaluated on a case-by-case basis, considering individual circumstances and needs.

### **Q9: When does the application window open and close for Pray and Play?**

The application window for Pray and Play will open on 1st September and close on 15th January of each year. For 2024 pray and play admissions only, the window will close on Sunday 25<sup>th</sup> February 2024.

### **Q10: What is the priority order given to applicants? Please see the flow chart.**

- **Category A:** Priority is given to applicants who have upheld three years of paid membership, submitted a completed application by the specified timeframe, and fall within the appropriate age group. They will receive priority above all other applicants.
- **Category B:** Applicants who have maintained two years of paid membership, submitted a completed application within the specified timeframe, and fall within the appropriate age group. Placement will be granted based on available space, contingent upon payment for the third year of membership.
- **Category C:** Applicants who have maintained three years of paid membership but submitted a completed application after the application deadline but prior to allocation of spaces, and fall within the appropriate age group. Placement will be granted based on available space.
- **Category D:** Applicants who haven't paid membership fees, submitted a completed application within the specified timeframe, and fall within the appropriate age group. Placement will be granted subject to space availability and an additional Madrasah fee.
- **Category E:** Applicants who haven't paid membership fees, submitted a completed application after the stipulated timeframe, and fall within the appropriate age group. Placement will be granted subject to space availability and an additional Madrasah fee.

### **Q11. Will the additional fee criteria apply for all admissions?**

The above criteria will be applied to all admissions in Pray and Play up to Year 5.

A check will be completed periodically to ensure all membership payments are up to date. Failure to maintain payment of the annual membership fees will result in the additional madrasah fee being applied.

### **Q12. When will Pray and Play begin?**

Pray and Play will commence in April, which marks the last term of the academic year.

### **Q13. Can I apply for my child in Pray and Play, pay the relevant pray and play fees to secure a place in madrasah, but have them start in reception?**

Yes, you can. Please note that the above admission criteria still applies.

### **Q14. Can I apply for my child to directly enter Reception without going through Pray and Play?**

Admission directly into Reception will only be considered based on available space.

### **Q15: Can I apply for admission one year later if my child is born in the summer?**

Yes, you can apply for admission one year later if your child is born in the summer.

### **Q16: Do you accept children with special educational needs or speech and language issues?**

Yes, we do. However, we strongly advise that you submit the application form as per the policy and additionally email our admin team to arrange a meeting with the Headteacher, Moulana Khalid. This meeting will help us better understand your child's needs and ensure we can tailor the learning to suit the child's needs.

### **Q17. Who will process the applications?**

Designated Admissions officers will process all applications following the admissions policy agreed upon by the management team.

Priority order: Category A, B, C, D, E

